



# KCMS Technology Syllabus

Welcome to Technology! There are some things you need to know to succeed in room 517!

**Course Description:** The goals of this Technology class are to engage students, encourage and interest in technology, and provide knowledge and exposure to technology and the CTE programs which can help students be successful both in school, and outside of school.

**Course Objectives:** As technology permeates our society, students will be expected to learn and apply the skills in authentic, integrated ways to solve problems, complete projects, and creatively extend their abilities.

**School Policies:** Students are subject to all school policies as printed in the KCMS Student Handbook.

**Classroom Expectations:** Be Safe Be Respectful Be Responsible

## Class Rules:

- Follow Directions
- No food, candy, or drinks in the labs.
- Keep hands, feet, and objects to yourself.
- Chairs are NOT vehicles or amusement park rides.
- Treat Equipment responsibly.

**Consequences & Discipline:** I have high expectations for behavior and expect my students to abide by the school rules, class expectations and rules at all times. Those who choose to be disruptive or behave in a way that is not acceptable at school will have one or more of the following consequences.

- warning
- removal from class
- loss of computer/lab/equipment use for the remainder of the period
- phone call or email to parent/guardian
- student referral

**Textbooks and Teaching Methods:** We will not be using a textbook for this class. We will be using a variety of teaching and learning strategies to achieve our goals and objectives. These strategies include small and large group discussion, practice through individual and group projects and assignments, and direct instruction.

**Grading Policy:** This is a project based course. Although most grades will come from larger projects, there will also be smaller assignments and daily points included throughout. Rubrics will be available for all large projects. Grades are on a total point scale with smaller classwork assignments totalling no more than 25 points. The KCMS grading scale will be followed.

**Assignment Submission:** When you are at school you are to save your work into your Google drive set up on the school network. You will be shown how to save to this drive. From then on it is your responsibility to save to your drive or lose your work and face the consequences of turning in nothing. This class is primarily paperless and assignments will be turned in online.

**Late/Missing Work:** Please see the student handbook. If a student misses a day during a current project, their assignment is still due at the predetermined date. If a student misses a significant amount of class, an extension will be considered upon contacting the teacher. If a student does not finish the project or assignment by the due date he or she must complete the project *outside of scheduled class time*. Late work will result in up to a 10% reduction in grade.

**Technology Use:** Students will have access to computers in class daily. Students are expected to take responsible and proper actions when using computers, iPads, robots, etc in the classroom. Students are NOT allowed to bring their own electronics into KCMS. It is encouraged to bring earbuds and flash drives for personal use.

**Class Website:** You can find LOTS of information on our website including a class calendar, assignments, project information and more. This website is updated regularly, so check it out at <http://kcmstech.weebly.com/>.

**To the Parent/Guardian:** At any time during the school year, should you have any questions or concerns. The best way to contact me is through email at [ehagedorn@waynesboro.k12.va.us](mailto:ehagedorn@waynesboro.k12.va.us). You may also send a note with your child. Thank you for your cooperation and support. I look forward to a very rewarding school year!

Sincerely,  
Mrs. Erin Hagedorn  
Kate Collins Middle School



# Technology Syllabus Agreement

**\*\*\*Student should read carefully, sign, and return to Mrs. Hagedorn by August 12, 2017.**

I have read the course syllabus and understand the expectations and requirements of Technology. I also understand that in order to obtain a passing grade for this course, I must meet the expectations set for this course, as well as meet or surpass the grading criteria set by the school.

Student's Name (Please Print) \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Grade: \_\_\_\_\_ Class : \_\_\_\_\_

**Parent(s)/Guardian(s) should read carefully, sign, and return.**

I have read the course syllabus and understand the expectations and requirements of Technology. I will encourage my child to participate fully in the activities of this course.

Parent/Guardian Name (Please Print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Home phone: \_\_\_\_\_

Cell phone: \_\_\_\_\_

Work phone: \_\_\_\_\_

Email: \_\_\_\_\_

*This Syllabus Agreement sheet, when signed and returned within two (2) days, is worth **15 points**. Students, please retain the syllabus for your records.*

Thank you!  
**Erin Hagedorn**